

Tenafly Dental Spa | Dr. Julia Igdalev | Dr. Igor Igdalev  
2 Dean Drive, 3rd Floor Tenafly, NJ 07670  
(201)541-4002

---

**BROKEN APPOINTMENT POLICY**

If a patient breaks three (3) appointments without providing the office, a 24hr notice prior to cancellation, we will unfortunately no longer be able to treat that patient in this office. We will email, fax your records to a dentist of your choice. If you need your records mailed, you will be responsible for the cost of printing and mailing. The fee is \$10 the first page, \$1 each additional page and the cost of postage.

Unless your appointment is canceled at least 24 hours in advance, our policy is to charge \$50 for missed appointment or same day cancellation. Please help us serve you better by keeping scheduled appointments.

\_\_\_\_\_  
PATIENT OR RESPONSIBLE PARTY NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Dependent family members also covered by this acknowledgment